
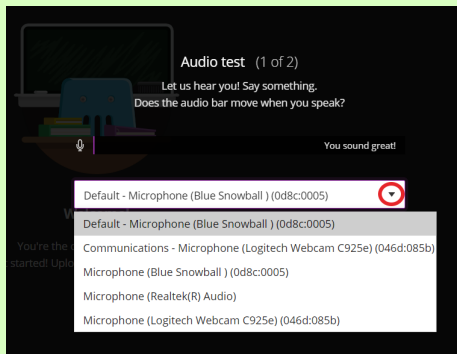
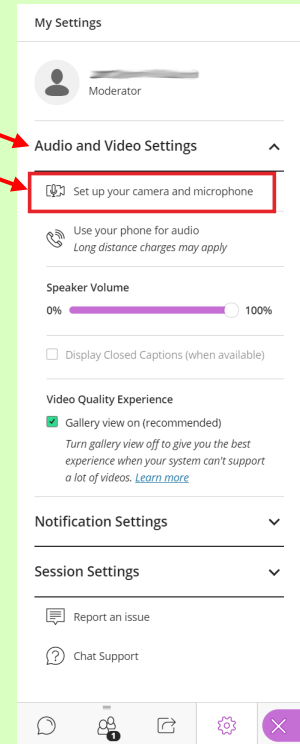
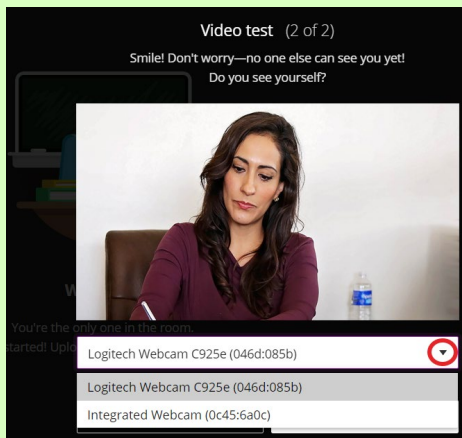


Changing Audio & Video Inputs in Collaborate

1. In the lower right corner of the screen, pop out the menu. 
2. Expand the Audio and Video Settings menu.
3. Click “set up your camera and microphone.”
4. A microphone was selected by default.
To choose a different mic, use the drop-down menu to select the correct option.



5. Next, do the same (if needed) to select a camera.



6. NOTE: You can do this before or during a Collaborate session.