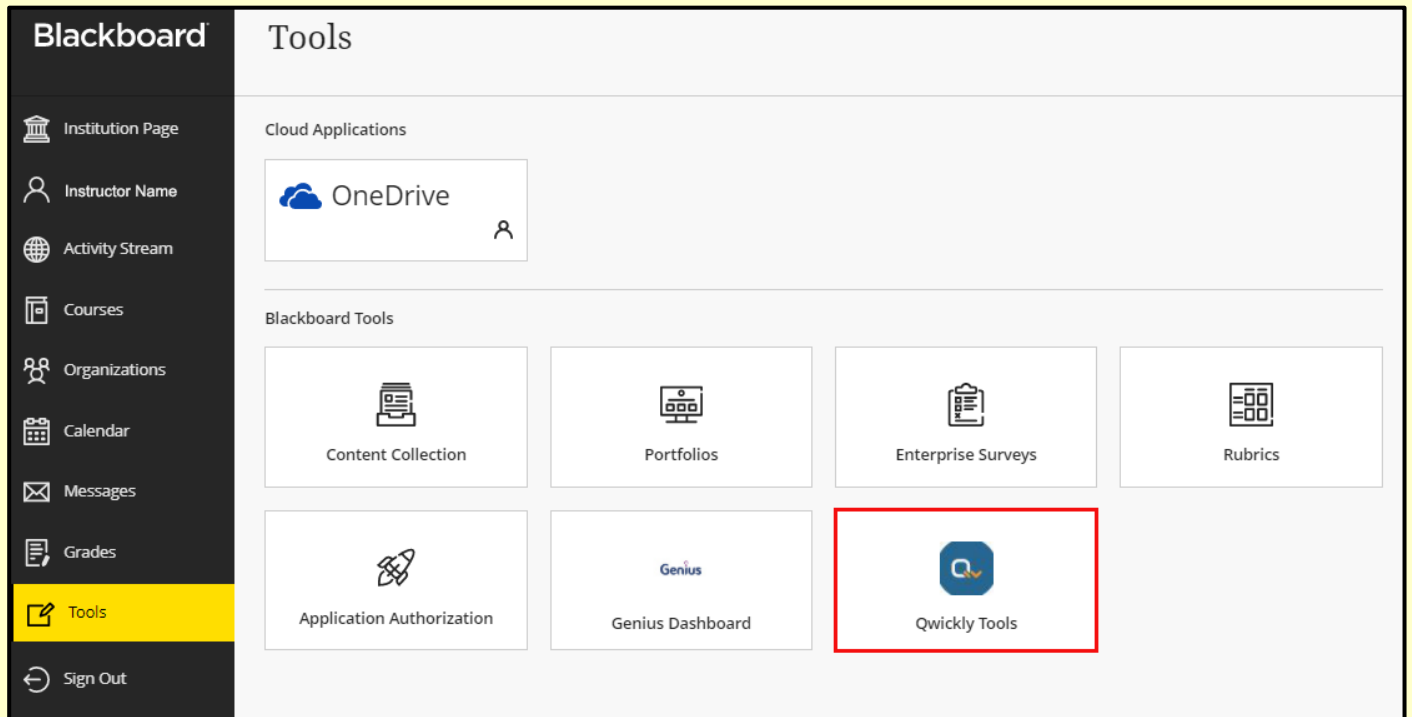


Using Quickly to Verify the Hyperlinks in Your Bb Course

Sometimes, hyperlinks added to a course become out-of-date, especially if Course Copy is used over multiple semesters. Quickly has a feature that will scan and verify every link in your course. Open the Bb homepage. From the left navigation, click on “Tools.” Next, click on “Quickly Tools.”



From the red menu, click “Check Links.” This will bring up a list of your courses. Select a course from the list (or type the course you’re looking for in the search box). Next, click “Check Links.” All the hyperlinks in your course will be displayed. Broken links will have a **red X**. Either delete the links from the course or, when possible, search for a new link and use the edit icon to repair.

